



ALTRINCHAM GRAMMAR SCHOOL FOR GIRLS
The Alliance for Learning SCITT Subject Leader: Primary
MPR/UPR

Part-time (0.2 FTE in the first instance)

Required from April 2018

(Conditions of service as defined in the current Schoolteachers' Pay and Conditions Document)

The Bright Futures Educational Trust (BFET) is a partnership of schools based in the North West. The Trust's core aim is to offer a quality education that guarantees choices for every one of our pupils. There are currently eight schools within the Trust. Our values of hard work, passion and integrity are at the heart of everything we do.

BFET is committed to providing all staff with the training and support they need to be the best in their profession. Altrincham Grammar School for Girls (AGGS) was in the first cohort of schools to be designated a National Teaching School in 2011. AGGS is the lead school in the "Alliance for Learning". Our teaching school alliance comprises schools of every type and phase, plus universities, throughout a wide geographical area. The impact of teaching school activities is felt within the Trust and far beyond. We have a reputation for excellence regionally and nationally, of which we are very proud.

The Primary Subject Leader is responsible for the areas set out below and reports to the SCITT Director who will oversee and support the post-holder. This position will be based at AGGS but you would be expected to visit schools or nursery settings as appropriate.

Main responsibilities of the post holder:

- Ensuring the smooth running of the SCITT Primary Initial Teacher Training (ITT) programme.
- Managing recruitment to all Primary ITT programmes and ensuring a smooth and appropriate transition to the NQT phase through the completion of career entry profiles.
- Being a point of contact for the day-to-day management of primary trainees and acting as a positive role model.
- Contributing to training at both a subject and a general level and reflect the AGGS ethos.
- Managing the quality assurance of the programme and the school-based mentoring to enable parity of experience for trainees.
- Promptly managing support for trainees or mentors as required to support progress.
- Supporting the SCITT director to ensure that the Primary ITT programme meets statutory requirements for training across all phases (including primary).
- Ensuring the maintenance of accurate and up-to-date information concerning ITT, demonstrating key impacts, progress and intervention where needed and report to SCITT Director.
- Keeping up-to-date with national, regional developments in Primary curriculum and teaching practice and methodology.
- Ensuring Primary SCITT marketing activities take place seeking support from the marketing team at the Alliance for Learning.
- Supporting the SCITT manager and SCITT director in the organisation of placements across the training year.



Probationary period

Your appointment is subject to a six month probationary period. At the end of this period, providing your service has been satisfactory, your appointment will be confirmed. If your service is not satisfactory your employment may be terminated within the probationary period.

Copies of the job description and application forms are available from the AGGS and BFET websites or by email (recruitment@aggs.bfet.uk). The closing date for applications is 10 January at 12.30 p.m. Applications are welcome electronically or by post and should be emailed to recruitment@aggs.bfet.uk and addressed to Mrs C Williams. Interviews are to be held on 18 January. Applicants who are not contacted during this period may assume that they have not been successful but are thanked for their interest. Unfortunately, we are unable to provide feedback to unsuccessful applicants who are not called for interview.

If invited for interview, candidates are requested to bring original copies of the following documents on the interview day which we need to have sight of:

- Degree Certificate
- QTS Certificate
- National Insurance Card (or letter from HMRC)
- Photo ID (passport and driving licence)
- Two other forms of identification that verify your name, address and date of birth e.g. birth certificate, marriage certificate, bank or credit card statement, utility bill.
- Evidence of MPS - recent payslip and school salary notification letter stating where you are on the pay scale (if applicable)
- Evidence of Threshold/UPS (if applicable)

BFET is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. Any successful applicant will be required to undertake an Enhanced Disclosure check by the Disclosure and Barring Service. This post is exempt from the Rehabilitation of Offenders Act 1974.

Further information about:

- AGGS is available on the school's website <http://www.aggs.trafford.sch.uk>
- BFET is available on the Trust's website <http://www.bfet.co.uk/>
- The Teaching School: <http://allianceforlearning.co.uk/>



SCITT Subject Leader: Primary Person Specification

	Essential	Desirable
Qualifications, Education, Training	Degree and teaching qualification QTS Recent relevant in-service training	Post-graduate qualification
Relevant Experience	Successful teaching experience at KS1 or KS2. Substantial and successful work within ITT as professional or subject mentor	Successful teaching experience at KS3 Engagement with research Budget management Experience with ITT recruitment
Knowledge, skills, abilities	Excellent oral and written communication skills Ability to work as part of a successful team Ability to manage and motivate others. Ability to plan, organise, review and adapt. Excellent ICT skills Ability to lead INSET	Knowledge of cloud based learning platforms or other online systems Knowledge of NCTL ITT systems
Leadership and management	Ability to motivate, support and inspire trust in others. Ability to confront and resolve problems. Ability to innovate and manage change	
Safeguarding	Commitment to demonstrating a responsibility for safeguarding and promoting the welfare of young people.	
Teaching School	A commitment to further training and a willingness to participate in the relevant CPD e.g. facilitation / mindfulness programmes. Willingness for lessons to be observed as part of our Teaching School brief.	
Other	Willingness to be involved in the wider work of the SCITT and the Teaching School A willingness to work flexibly as appropriate.	

The skills and attributes listed above will be assessed through:

- The application form, a lesson observation and any relevant task.
- A formal interview along with supporting evidence from their referees.