



South Shore Academy
BRIGHT FUTURES EDUCATIONAL TRUST



Receptionist (30 hours per week)

Grade C (full time 18,795-£19,171) term time plus 5 days
Actual salary £12,921

South Shore Academy is part of Bright Futures Educational Trust. At South Shore, we believe that all students should be supported, stretched and challenged in every lesson during their school-based education so that they can achieve and make choices to help them to live a happy, successful life. We are looking for an enthusiastic and committed teacher to work as part of a friendly, successful and hardworking academy.

South Shore Academy has a new state of the art building and has a range of incredible facilities including a Sports Hall Complex, Dance and Drama Facilities, Science Labs, ICT Suites, 3G Pitch and much more.

We are looking for Receptionist to support our busy office working with a team of staff and be the 'face' of South Shore Academy. The post holder will also contribute to smooth running of the academy by provide general assistance the administrative and exams team, which require a good level of IT skills.

Excellent teamwork, organisational skills and a capacity to multitask, work flexibly through a 'can do' approach will be at the core of their success.

Flexible working considered.

For further details and an application, pack please visit: <http://southshoreacademy.co.uk/vacancies/>

Closing date for applications: 17th September 2020

Appointment to these posts are subject to satisfactory references. Bright Futures Educational Trust is committed to safeguarding and promoting the welfare of children and young people and it is expected that all applicants will share this commitment. DBS checks will be carried out on all successful candidates.



St Annes Road, Blackpool, Lancashire FY4 2AR

t: 01253 336 500 f: 01253 341 803 e: admin@ssa.bfet.uk w: www.southshoreacademy.co.uk

Head of School: Neil Reynolds Executive Principal: Ruth Coupe