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| **PLEASE RETURN THIS FORM ALONG WITH YOUR APPLICATION FORM TO THE ADDRESS PROVIDED** |
| DISCLOSURE OF CRIMINAL BACKGROUND |
| **This post involves working with children, young people, vulnerable adults or is a position of trust. The amendments to the Rehabilitation of Offenders Act 1974 (exceptions) Order 1975 (2013 and 2020) provide that when applying for certain jobs and activities, certain spent convictions and cautions are ‘protected’ and are not subject to disclosure to employers, and so cannot be taken into account.**  Guidance and criteria on the filtering of these cautions can be found at the Disclosure and Barring Service website ([www.gov.uk/dbs](http://www.gov.uk/dbs)), Nacro (<https://www.nacro.org.uk/criminal-record-support-service/support-for-individuals/disclosing-criminal-records/%20disclosing-criminal-records-employers/>) and Unlock (https://www.unlock.org.uk/. Or phone 01634 247350, or text 07824 113848) Please refer to this guidance before completing the questions below.  Any failure to disclose a criminal conviction prior to appointment could result in dismissal or disciplinary action by the organisation. Please note that a criminal record will not necessarily be a bar to obtaining a position. All other information will be treated in the strictest confidence.  Please delete as necessary:  1) Have you been the subject of disciplinary proceedings during the last 12 months and/or have you been the subject of disciplinary proceedings involving issues related to the safety and welfare of children or young people? Yes  No  If yes, please provide details of the allegation(s) and the outcome of the proceedings.  ……………………………………………………………………………………………………………………………….  ……………………………………………………………………………………………………………………………….  2) Have you at any time received, or do you have pending, a caution, bind-over, reprimand, final warning or conviction? Yes  No  If yes, please give details of the caution(s) or conviction(s) and date(s)  …………………………………………………………………………………………………………………..  ………………………………………………………………………………………………………………….. |
| 3) Have you been charged with any offence which has not yet been brought to trial? Yes  No  If yes, give details of the charge and the date of the hearing (if known)  ……………………………………………………………………………………………………………………………..  ……………………………………………………………………………………………………………………………..  If you are ultimately offered the position, we will carry out enhanced DBS check, which will be made with the Disclosure and Barring Service.  I confirm that the information given above is correct and I understand that a failure to disclose any convictions may lead to my dismissal.  .  Signed …………………………………………………………………… Date……………………… |
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| DATA PROTECTION ACT 2018 |
| All information contained in this form will be treated as strictly confidential, and used for recruitment purposes only. If you are successful in your application, this information will be held by the Trust until your DBS clearance is received and then it will be securely destroyed. If you are unsuccessful in your application, it will be destroyed immediately and not held with your other recruitment materials. Please see our Data Privacy Statement-Job applicants on our website:  <http://bfet.co.uk/wp-content/uploads/2018/07/BFET-Applicant-privacy-notice-002.pdf> |